

# Dartington Cattle Breeding Trust

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## GUIDANCE NOTES

# Educational Bursary Application 2025

## DEGREE LEVEL

### Background

Dartington Cattle Breeding Trust (the Trust) is a registered charitable trust with the stated objectives, including: *'to improve the quality and health of livestock in Great Britain for the benefit of the public by furthering research, disseminating the useful results of research, supporting new entrants to livestock farming and others developing their livestock enterprises and otherwise furthering education in livestock breeding, animal husbandry and related subjects.'*

In order to satisfy the Trust's objective, last year the Trust has awarded £99,000 in total annual grants.

### Educational Bursaries

Dartington Cattle Breeding Trust supports Livestock Farming in Devon and Cornwall through Educational Bursaries, which are awarded to those intending to either be involved directly with Livestock Production or working in an ancillary profession that supports Livestock Farming.

A limited number of bursaries are available for suitable students, with a lifetime limit of £4,000 per student. These will be awarded on merit and will take into account the educational level of the course being studied and number of applications received in each year. Awards are made at the sole discretion of Trustees; whose decision is final.

Students may apply for an educational bursary annually, as long as all of the eligibility criteria are met. *Please note that a completed application form, but without references, is required for each successive year.*

The Trust is unable to award educational bursaries to students on their industrial placement year.

## Eligibility

To be eligible, applicants must meet all the following criteria: -

1. Resident in Devon or Cornwall\* AND
2. Studying on a degree level course (or higher) at a suitable college or university in the United Kingdom, which includes aspects of livestock breeding, husbandry and welfare AND
3. Fulfilling the Trust's objectives to support those who intend to work directly in livestock production, or an ancillary profession that supports livestock farming, in the future.

## Application

Applications should be completed and submitted online. There will not be a paper format available.

The link to the application form is available via the Trust's website – [www.dcbt.co.uk](http://www.dcbt.co.uk)

Preference will be given to completed applications submitted before the **closing date 30 April 2025**.

Applications must be accompanied by two signed testimonials, indicating commitment and need, in support of the applicant. Within Section 5 of the Application Form, applicants need to email a 'Letter of Application' as detailed below and this should include a paragraph to demonstrate how they intend to support livestock farming in their future career.

Trustees may choose to interview eligible applicants. The board of Trustees, whose decision is final, will make the final annual awards. A successful applicant may re-apply for further educational bursaries during their course(s) up to the maximum lifetime limit of £4,000 per student.

*Applicants are advised this is a **competitive award**.*

## Terms and Conditions

Acceptance of a bursary will mean the recipient will:

1. Once enrolled for the new academic year commencing September 2025, successful applicants should contact their admissions office and request an official 'Confirmation/Evidence of Study' document which should be emailed by the applicant to Trust.
2. Spend the money for the purpose approved by the Trust, and email confirmation of the safe receipt of the educational bursary.
3. Inform the Trust of any changes in the agreed programme of study or circumstances that prohibits continuation of the agreed programme of study. In exceptional circumstances, the grant may be withheld if the change in programme is not consistent with the Trust's Objective.
4. An annual progress report should be submitted to the Trustees to report on progress.
5. Notify the Trust Manager if you change your contact postal address.

6. Successful applicants agree that the Trust may publicise their names (only) in trade journals, the press and social media.
7. Under the Common Reporting Standards legislation, the Trust is required to ask your residential status for tax purposes and this is covered in the application form. This data will be held by the Trust and reported to HMRC if required, and from there, exchanged abroad, as necessary.

### **Approximate Timetable**

Closing date for applications	30 <sup>th</sup> April 2025
Applicant interviews (if any)	May 2025
Recommendation for awards to Trustees	June 2025
Decision of Trustees for awards	June 2025
Notification letter to successful applicants	July 2025
Confirmation of course uptake from educational establishments	October/November 2025
Payment to successful applicants	October 2025 onwards

**Please note:**

Payment of grant will only be made once the Trust Manager has received official confirmation from the university or college, via the student, to confirm their course registration and uptake for the academic year.

It is hoped that payments for 2025 will be made via BACS transfer. Successful applicants will need to provide their bank details when requested.

**Please read the following section which details all of the information you require to complete the online application form – should you need any additional help, please email [admin@dartingtoncbt.co.uk](mailto:admin@dartingtoncbt.co.uk)**

## Information required for completing the online application form

**You will need ALL of the following information available to complete the application form, together with two signed testimonials from your referees and your Letter of Application (ready to email), to be able to submit the application form. This online application form CANNOT be saved part way through.**

### **Section 1: Personal Details**

Title, Forename, Surname  
Home Address & Post Code (this needs to be your Devon or Cornwall address to qualify)  
Telephone Number  
Email address  
Date of Birth

### **Section 2: Education & Qualifications: (for both GCSE's and A-Levels or equivalent)**

School/College attended  
Year Started & Ended  
Results attained/expected

### **Section 3: Details of Course to be Attended:**

Course Title  
Qualification to be attained  
Name of college/university  
Address of college/university  
Dates of attendance  
Type of Study (full time, part time, correspondence)  
Periods of industrial placement (timing of these)

### **Section 4: References:**

Have you received an educational bursary from DCBT previously?  
If yes, no additional references are required.  
If no – you will need to provide contact details (name, address, post code, telephone number & email address) for two referees and the two references will need to be submitted via email, at the time of application, to [admin@dartingtoncbt.co.uk](mailto:admin@dartingtoncbt.co.uk)

### **Section 5: Letter of Application**

You will need to write a Letter of Application, to a maximum of one A4 document – giving brief details of your background, farming experience and interests, career ambitions and other information, including the need for financial assistance, as well as details of what you would put the bursary money towards. Please include a paragraph to demonstrate how you intend to support livestock farming in your future career. This document should also be submitted via email, at the time of application, to [admin@dartingtoncbt.co.uk](mailto:admin@dartingtoncbt.co.uk)

### **Section 6: Terms & Conditions**

You will need to confirm that you have read the terms & conditions from these guidance notes.  
You will need to type sign your signature to submit the form.  
You will need to confirm whether or not you are a UK Resident?